

# Longmeadow Public Schools



**To:** Parents  
**From:** Eliza Hobert, Foodservice Director  
**Date:** February 3, 2017  
**Re:** Payment Options

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Dear Parents,

We would like to inform you of different payment options that are available for you to pay for your child's school lunches.

1. You can mail a check made out to Longmeadow Public Schools with your child's name to:

Longmeadow High School  
Foodservice Dept. Attn. Jill Adkins  
95 Grassy Gutter Road  
Longmeadow Massachusetts 01106

2. You can deliver payments to the office at your child's school.

3. Your child can bring money or a check and have a cashier add it to their account. This could be risky if a child loses the money or forgets to present the payment to the cashier.

4. You can pay online using **My School Bucks** at **myschoolbucks.com**. This is done by creating an account and adding money to your child's lunch account with your credit/debit card or electronic check. Here are some pros and cons to using My School Bucks:

**Pros:**

- You can pay easily
- There is an app available for free download
- **You can view what your child is purchasing**

**Cons:**

- You will need to obtain your child's ID number. You can get this by calling Jill at the Foodservice Office – 413- 565 – 4230 ext. 4048
- There is \$1.95 fee for each transaction. Making larger deposits can cut down on fees.

**Note:** *If you want to restrict what your child buys for snacks or set daily spending limits, Jill has the ability to make notations on your child's account. These notes would appear at the register when your child types in their lunch code.*

Thank you

If you have any questions please contact me or Jill at 413 – 565 – 4230 ext. 4047/4048