

<p align="center"><u>Requestor Information</u></p> <p>Contact Person: _____</p> <p>Department/Person Requesting: _____</p> <p>Telephone: ()-____-____, Ext: _____</p> <p>Approved By: _____ <i>(Print name)</i></p> <p>X _____ <i>(Signature)</i></p>	<p>PO# _____</p>	<p align="center"><u>Delivery Information</u></p> <p>School: _____ Room: _____</p> <p>Date of Service: _____</p> <p>Number of Guests: _____</p> <p>Meeting Time: _____ Delivery Time: _____</p>
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<i>Type of Service-Breakfast</i>	<i>Price/Person (under 50 ppl)</i>	<i>Price/Person (over 50 ppl)</i>	<i># of Guests</i>	<i>Total</i>	<i>Description</i>
Breakfast 1: Assorted bagel and muffins with all spreads, coffee, tea, bottled water.	\$3.25	\$3.00			
Breakfast 2: Assorted bagel and muffins with all spreads, fruit platter or hand fruit, yogurt, coffee, tea, juice, water	\$3.95	\$3.75			
Breakfast 3: Assorted bagel and muffins with all spreads, assorted yogurts, fruit salad, scrambled eggs, breakfast meats, coffee, tea, juices, bottled water	\$9.25	\$8.95			

<i>Add On's (Breakfast and Lunch)</i>	<i>Price/Person</i>		<i># of Guests</i>	<i>Total</i>	<i>Description</i>
Coffee, tea	\$1.25				
Bottled water, soda or Snapple	\$1.95				
Cookie platter (2 pp)	\$1.20				
Juice	\$1.00				

<i>Type of Service-Lunch</i>	<i>Price/Person (under 50 ppl)</i>	<i>Price/Person (over 50 ppl)</i>	<i># of Guests</i>	<i>Total</i>	<i>Description</i>
Lunch 1: Assorted rolls & wraps including: turkey, roast beef, ham, grilled chicken, grilled veggies, tuna; chips; bottled water	\$7.00	\$6.75			
Lunch 2: Assorted rolls & wraps including: turkey, roast beef, ham, grilled chicken, grilled veggies, tuna; assorted cheese platter; pickles; tossed pasta salad; chips; bottled water	\$6.00	\$5.75			
Lunch 3: Grilled chicken platter (cold), tossed salad, chips, bottled water	\$6.75	\$6.50			
Lunch 4: Boxed lunch which includes a sandwich, choice of seasonal hand fruit, chips and 8oz. water. Bread Choice: Roll, Wrap, Wheat Filling Choice: Turkey, Ham, Sliced Deli Chicken, Grilled Vegetable Cheese Choice: American, Swiss or Provolone	\$4.00	\$3.75			
Healthy Snack Buffets: Fruit platter, vegetable platter, cheese and crackers	\$6.50	\$6.25			

Cheese Pizza (pie)	\$9.95				
Toppings: Sausage, buffalo chicken, onions & peppers or pepperoni	\$0.75				each additional

<i>Paper Goods</i>	<i>Price</i>	<i># of Cases</i>	<i>Total</i>	<i>Description</i>
Cups (8oz foam hot or cold cup, 25 count sleeve)	\$2.00			
Lids (8oz, 50 ct sleeve)	\$3.00			
Plates (9 inch paper, available by the case only, 1200 count)	\$49.00			
Utensils (forks, knives or spoons- available by the case only, 1000 count each case)	\$29.00			
Napkins (400 count package, dispenser style)	\$3.50			

<i>Beverages</i>	<i>Price</i>	<i># of Cases</i>	<i>Total</i>	<i>Description</i>
Bottled water (35, 16 oz)	\$35.00			
Bottled water (48, 8 oz)	\$28.80			
Bottled water (24, 12 oz)	\$24.00			

<i>Snacks</i>	<i>Price</i>	<i># of Cases</i>	<i>Total</i>	<i>Description</i>
Chips: Frito Lay brand (100 - 1oz bags), select baked Doritos, potato chips or pretzels (no slip case)	\$90.00			

	Service Charges	\$		
	Rentals	\$		
	Tax	\$		
	Total	\$		

OFFICE USE ONLY

Whitsons Invoice #: _____

Special Instructions/ Orders/ Notes: